General Insruction

- Passbook is a record of transactions for the information of the depositor and balance shown in it cannot be claimed legally.
- It is the duty of the depositor to confirm balance shown in the passbook from the concerned post office and post office is legally liable to pay the amount actually available in its record.
- Always take a printed receipt from the post office when you hand over the passbook to the post office for any purpose.
- Always keep the passbook in your personal custody and post office will bot be responsible for any loss of money in case passbook in handed over to any other person.
- 5. Do not keep specimen signatures in the passbook.
- Check balance after transaction written in the passbook and contact postmaster immediately in case of any discrepancy.
- In case of loss of passbook, report the matter in writing to the postmaster immediately.
- 8. Intimate change of address if any to the postmaster.
- Donot hand over blank signed withdrawal forms to any person including authorized agents.
- Do not appoint postmasters or authorised agents as messengers for withdrawals of money from your account.

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लेंग देन का विदास दिनवित मेंग्नेट (प्रदि पारमुक प्रिन्ट काम नहीं कर त्या है और प्रविदि मैनूमल त्या से की मार्डिश) Particulars of Transactions Date Stamp (in case passbook printer is not in upe and entry made manually जिकारी वक्रीया ZI.E. वामा तारीस Deposit/ Credit Détence Initial Withdrawall Date Debit Ple to the EE RWD Works Division Rosera Letter No - 786 dt 22-5-2017 amastipur H.f. (3)