Schedule XLV-Form No. 134

FE (w) Co) Johnson DIVISION 1 - E Respondent Sub-DIVISION

Measurement Book

2534

Sch. XLV-Form No. 134

A.E. Kood (no) Jehomy forvision
A.E. Kood (no) Makhales Borrison

Measurement Book

No.

2534

Name of officer_____

- Date of first entry

Date of last entry

Schedule PLV Form No. 134

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Paras 39 & 81

1. In recording detailed measurements we like the paras instruction should be called the paras to be

(a) Subject to such subsidiary be laid down by the local Golgarinted treated measurement should be exceeded drift by Executive of Assistant Engineer or by Executive subordinate in-charges or work to whom measurement books have been supplied to the Executive Engineer for the purpose:

(b) All measurements should be near taken down in a measurement book From 23, issued for the purpose in where else.

- (d) Each self of measurement should commend with entries stating -
- (i) In the case of bills for work done: –
 (a) Full name of work as given in estimate.
 - (b) Situation of work (c) Name of contract.
 - (c) Number and date of his agreement, and
 - (d) Date of measurement.
- (i) "Stock" (ii) "Purchase for direct issue to (here entry full name of work as given to estimate)
- (d) Date of measurements and should end with the paid initials of the officer marking the measurement. See also paragraph 24, A suitable.

abstract should than be prepared which/Should collect in the case of measurements for work done the total quantifies of each district item of work relating to each sanctioned Sub-head.

- (d) As all payment for work suppliers are based on the quantities recorded in the measurement book it is incumbent upon the person taking the measurements to record the quantities clearly & accurately. If measurements are taken in connection with a running contract account on which work has been previously measured he is further responsible (1) that reference to the last set of measurement is recorded and (2) that if the entire job or contract has been completed the fact is recorded prominently just above his initials.
- (e) Entries should be record continuously in the measurement book No. blank pages may be left and no page be turn out. Any page left in adveltenly must be cancelled by diagonal lines. The cancellation being attested. See also paragraph or the public Work Department Code.
- (f) No entry may be erased, of a mistake is made it should be correct (and dated) by the responsible officer in the manner prescribed in paragraph 335 of the Public Work Department Code. When any measurements are cancelled, the cancellation must be supported by the dated initials of the officer ordering the cancellation or by reference to his orders initialled by the officer who made the measurements in either case he reason for cancellation should be provided with an index which should be kept up to date.

Sch. XLV-Form No. 134

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Sch. XLV-Form No. 134							
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