

Schedule XLV-Form No. 134

High School Tick: P

Executive engineers works R.W.D

DIVISION

Jehannabadi

A.E. R.W.D. works

SUB-DIVISION

Popkhatunpur

MEASUREMENT BOOK

No. — 2791

Sch. XLV - Form No. 134

E.E. R.W.D. DIVISION - Jehanabad
A.E. R.W.D. SUB-DIVISION - Makhdumpur

Measurement Book

No. 2792

Name of Officer _____

Date of first entry _____

Date of last entry _____

पञ्जाब प्रोविन्स, जल विभाग (पञ्जाब) द्वारा
 प्रो. 30/1/50, 1/5/50, 1/5/50, 1/5/50, 1/5/50
 निम्न में Schedule PLY Form No. 134 के साथ
 निम्न में NOTE 1/5/50 के साथ
 निम्न में REFERENCE TO P.W.A. CODE, PART VII
 Part 30 & 31

In recording detailed measurements, the following general instructions should be carefully observed.

(a) Subject to such subsidiary orders as may be laid down by the local Government, detailed measurements should be recorded only by Executive or Assistant Engineers or by Executive subordinates in-charge of work to whom measurement books have been supplied by the Executive Engineer for the purpose.

(b) All measurements should be bear taken down in a measurement book Form 23, issued for the purpose, no where else.

(c) Each set of measurement should commence with entries stating—

(i) In the case of bills for work done :—

- (a) Full name of work as given in estimate
- (b) Situation of work
- (c) Name of contractor
- (d) Number and date of his agreement and
- (e) Date of measurement

(ii) In case of bills for supply for materials :—

- (a) Name of Supplier
- (b) Number and date of his agreement for order,
- (c) Purpose of supply in one of the following forms applicable of the case—
 - (i) "Stock" (for all supply for stock purpose)
 - (ii) "Purchase" for direct issue to the work (full name of work as given in estimate may be mentioned)
 - (iii) "Purchase" for (full name of work as given in estimate) issued to contractor

..... On and

(d) Date of measurements and should end with the Paid initials of the officer marking the measurement, see also paragraph 25)

A suitable abstract should than be prepared which / should collect in the case of measurement for work done, the total quantities of each distinct item of work relating to each sanctioned sub-head.

(e) As all payments for work supplies are based on the quantities recorded in the measurement books it is incumbent upon the person taking the measurement to record the quantities clearly and accurately. If the measurements are taken in connection with a running contract account on which work has been previously measured he is further responsible (1) that reference to the last set of measurements is recorded and (2) that if the entire job or contract has been completed the fact is recorded prominently just above his initials.

(f) Entries should be record continuously in the measurement book No blank pages may be left and no page be turn out. Any page left in advertently must be cancelled by diagonal lines. The cancellation being attested. See also paragraph or the Public Work Department Code.

(g) No entry may be erased, of a mistake is made it should be correct (and dated) by the responsible officer in the manner prescribed in paragraph 335 of the Public Works Department Code. When any measurements are cancelled, the cancellation, must be supported by the dated initials of the officer ordering the cancellation or by reference to his orders installed by the officer who made

[illegible]