Schedule XLV-Form No. 134

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MAD B. B. B. B.

Executive Engineer R.w. D work DIVISION -Jehnabad

A.E. R.w.D. WOOK SUB-DIVISION-

MEASUREMENT BOOK 20-2686

Sch. XLV—Form No. 134

Exercitive Enfineer R.WD. DIVISION -A.E. R.W.D. WOSK SUB-DIVISION -Jehanabad Jehanabad

Measurement Book

No.

Name of Officer

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Date of first entry

Date of last entry

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(i) "Stock", (ii) "Purchase" for direct issue to (here enter full name of work as given in estimate)

(d) Date of measurements and should end with the Paid initials of the officer marking the measurement, see also paragraph 24, A suitable abstract should than

be prepared which / should collect in the case of measurement for work done, the total quantities of each distinct item of work relating to each sanctioned subhead.

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(d) As all payments for work supplies are based on the quantilles recorded in the measurement books it is incombent upon the person taking the measurement to record the quantities clearly and accurately. If the measurements are taken in connection with a running contract account on which work has been previously measured he is further responsible (1) that reference to the last set of measurements is recorded and (2) that if the entire job or contract has been completed the fact is recorded prominently just above his initials.

(e) Entries should be record continuously in the measurement book No blank pages may be left and no page be turn out. Any page left in adveltenly must be cancelled by diagonal nes. TI.e cancellation being attested. See also paragraph or the Public Wor! Department Code.

(f) No entry may be erased, of a mistake is made it shold be correct (and dated) by the responsible officer in the manner prescribed in paragraph 335 of the Public Works Department Code. When any measurements are cancelled, the cancellation, must be supported by the dated initials of the officer ordering the cancellation or by refrence to his orders initialled by the officer who made the measurements in either case the reason for cancellation should be provided with an index which should be kept up to date.

Sch. XLV-form No. 134.

Form No. 134

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